

PTO EXECUTIVE BOARD MEETING

School Reform Team 3 Offices
1631 La France Drive, Atlanta, GA
Wednesday, March 25, 2009
3:00 PM

Present: Yolonda Brown, Steve Fazenbaker, Elizabeth Lieberman, Clare Richie

Absent: Guido Sacchi

Invited Guests: Karlene Joseph, Communications Committee chair; Luana Slaughter,
APS Communications representative for SRT-3

The meeting was called to order by Clare Richie at 3:10 PM. The agenda was distributed and accepted. The minutes from the March 18th meeting were approved.

Update from Principal

- Textbooks: Textbooks have been ordered and received for kindergarten through 4th grade, except for the English / Language Arts textbooks. APS is currently engaged in a new textbook adoption process for English / Language Arts; textbooks will be purchased after this process is completed. New textbooks have been purchased for all students; additional textbooks may be procured from MES as necessary, as textbooks are distributed among schools based on the number of students enrolled.

Transportation: Ms. Brown will meet with the APS transportation representative next Wednesday. Agenda includes discussing need for crossing guards, determining the bus routes, and setting the walk zone.

Communications

Karlene Joseph presented a report from the Communications Committee (attached).

Discussion following the presentation included:

- Newsletter: There was discussion concerning the best way to distribute the newsletter (email vs. print). The first newsletter is scheduled to come out on Thursday, April 2.
- First Day Packet: APS is working on materials to be distributed throughout the district on the first day of school; the packets may be supplemented with materials specific to local schools.
- New School Fact Sheet: APS is willing to create a fact sheet for the new school, for public distribution
- Principal's Podcasts: Rick Lockridge has volunteered to work with Ms. Brown to create Principal's Podcasts.
- Logo/Mascot: New Northeast School students will participate in choosing school colors and a mascot; this will happen during the current school year.
- Website: APS Communications representative will check into having a website established for the new school. Links may be created to external sites that do not deal with APS-specific functions (e.g. fundraising).

Registration

Registration for the new school will coincide with registration for MES and Lin. Registration at MES will take place after the completion of the CRCT examinations in early May. Mary Lin's registration will take place in late May. Rising Kindergarten students will register at the MES Kindergarten Annex, following the MES registration schedule. Materials to be included in the registration packets (uniform / extended day survey, bus ridership questionnaire) must be submitted by Friday, April 3rd, to allow for the materials to be translated.

Upcoming Meetings

- PTO Board – Thursday, April 2, 6:30 – 8:00 PM, at the SRT-3 Office
- PTO Executive Board – Wednesday, April 15, 3:00 PM, at the SRT-3 Office
- PTO General Meeting – Thursday, April 30, 6:30 PM, at Mary Lin Elementary School (date and location tentative)

The meeting was adjourned at 4:10 PM.

Respectfully submitted,

Steve Fazenbaker